



mati

**TALENT INSTITUTE
PRIVATE SCHOOL**

Serving families around the world

2020 - 2021

PARENT HANDBOOK

Mati Talent Institute Private School

STAFF

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Office Hours

Monday through Thursday: 9am - 4pm EST

Friday: 9am - 12pm EST

Notice of non-discriminatory policy regarding students

Mati Talent Institute Private School admits students of any race, color and national or ethnic origin to all rights, privileges, programs and activities generally agreed upon or made available to students at school. It does not discriminate on the basis of race, color and national or ethnic origin in the administration of its educational policies, admission policies, scholarship and loan programs, and extracurricular programs offered by the school.

PROFESSIONAL AFFILIATIONS

Legal Defense Association of the School of Origin

Home School Legal Defense Association is a nonprofit defense organization established to defend and promote the constitutional right of parents to direct their children's education and protect family freedom. Through annual memberships, HSLDA is tens of thousands of families united in the service, providing a strong voice when and where necessary. (www.hslda.org)

Florida Virtual School

FLORIDA VIRTUAL SCHOOL (FLVS) is a public school option that offers primary, secondary and high school curriculum to Florida residents for FREE. All courses are completely online. FLVS, the district and its schools are accredited by AdvancED and the School Accreditation and Improvement Council of the Southern Association of Colleges and Schools (SACS CASI). SACS CASI is an accreditation division of AdvancED (Cognia). This means that students residing in Florida and currently enrolled in MATI can register and participate in the free FLVS Flex program.

Florida Virtual School (FLVS) is an established leader in the development and supply of K-12 virtual educational solutions to students throughout Florida, USA. UU. And the world. FLVS, a nationally recognized e-Learning model and awarded numerous awards, was founded in 1997 and was the first state-level public high school in the country. Today, FLVS serves students in grades K-12 and offers a variety of customized solutions for schools and districts to meet the needs of students. NOTE: FLVS does not award diplomas. Credits are transferred back to Mati Talent Institute Private School.

Florida Department of Education

- Florida Department of Education School ID # 5743
- Florida Limited Liability Corporation LL19000127921
- Name Registration Number in Florida: # G19000115760
- I.R.S.E.I.N. # 30-1199293

MISSION

MATI TALENT INSTITUTE PRIVATE SCHOOL was established as a private school committed to providing an adaptive, personalized and interactive education for children and young people in kindergarten, primary and secondary levels. Our mission is to partner with parents to educate their children in a comprehensive learning seeking academic excellence and motivation of their own talents. We want to empower students who study at home anywhere in the world, using an educational, interactive, personalized, proven and effective program to ensure they reach their full potential. Provide legal coverage and a personalized curriculum to families who do Homeschool in Florida, Mexico, Panama, Canada, in any State of USA or anywhere in the world.

VISION

We believe that a personalized and adaptive education is the key to the development of a student.

Mati Talent Institute Private School allows students to access proven and effective instruction that provides challenges from their current level of learning. Using ISTATION with personalized and adaptive instruction, Math Whizz, interactive, personalized and award-winning or Florida Virtual School with certified teachers we prepare ourselves to provide students with lifelong and self-motivated knowledge that will lead them to personal fulfillment and face the challenges of the world current.

Code of Ethics

In the pursuit of academic excellence Mati Talent Institute Private School strives to maintain a Code of Ethics based on personal integrity, honesty, self-respect and moral character. This code expects each student to diligently monitor and manage their attitude and activities in a way that avoids sharing their school access, unauthorized use of resources and receiving or accepting inadequate assistance in the performance of their studies and school responsibilities. Any activity that compromises the academic integrity or reputation of MATI and undermines the educational process will be grounds for dismissal.

Education Philosophy

At Mati Talent Institute Private School, the core of our private school is the belief that each student has unique talents and gifts and has the right to receive personalized, adaptive education and according to their ability to learn. We believe that the purpose of MATI, word meaning "knowledge" in Nahuatl, is to help each student grow and fulfill that purpose, whatever it may be. In MATI, that means that each student has their own learning pace and that each student can acquire knowledge from diverse sources and according to our extracurricular accreditation policy, we allow our students to incorporate into their education all the knowledge they acquire during their academic studies. We believe that a "good education" must be comprehensive and has several key components:

Comprehensive Learning

As a private school, we believe that a prosperous life means striving to be excellent in all things. When it comes to academics, that means striving to have the best curriculum and the best possible teachers. It means encouraging our students to take their academic requirements seriously and not only meet, but exceed, the requirements demanded by the State.

Talent Development and Gifts

At MATI, as a private school, we believe that learning is much more than academics. We believe that good education involves the whole person, not only the academic studies, but other aspects such as character development, social skills and physical training. While much of our direct effort focuses on academics, we also recognize that character, social and other aspects are equally important. That is why we encourage parents to seek and develop their children's Talents and Gifts and that is also why we have chosen short-term instructional curriculums for academic instruction.

Personalized, Interactive and Adaptive Instruction

At MATI, we believe that education is a lifelong process, that it requires freedom and creativity, and that it allows individuality. We do not believe that learning stops at graduation, but that each of us needs to learn and adapt continuously. We constantly seek to learn from our experiences and improve our program whenever possible, and we hope to teach our students to adopt the same attitude towards their learning.

ADMINISTRATIVE CALENDAR

ENROLLMENTS ARE DURING THE ENTIRE SCHOOL YEAR

PROGRESS REPORTS CALENDAR

- Enrollment
- Coaching session 1
- Coaching session 2
- Coaching session 3
- Re-enrollment
- Transcript

This calendar is mainly to know about coaching sessions and for general information.

VACATIONS CALENDAR SCHOOL YEAR 2020-2021

<i>First day</i>	<i>August 1st, 2020</i>
Labor Day	September 7
Veteran Day	November 11
Thanksgiving	November 26
Passion & Easter week	from March 28 until April 10
Christmas Holidays	From December 16 until January 4
Day of the Fallen Soldiers	May 25
Martin Luther King, Jr.	January 18
Presidents Day	February 15
Independence Day	4 th of July
<i>Last Day</i>	<i>May 31st, 2021</i>

School offices will be closed on these days. Students may continue working during these vacation days or may decide to take a break.

Enrollment Process

At Mati Talent Institute Private School, we try to keep our enrollment process as clear and simple as possible.

Simply follow these simple steps to enroll your child:

1. Read all the information about MATI at the following links:
 - a) <https://matitalentinstitute.org/about-mati/>
 - b) <https://matitalentinstitute.org/faq/>
 - c) <http://www.matihomeschool.com/installation/>
2. Read, print and sign the Terms and Conditions
<https://matitalentinstitute.org/terms-conditions/>
3. Complete the tuition fee payment.
4. Submit the required forms listed below. (The enrollment counselor will help you determine which ones apply to you.)

The enrollment process will be completed when we receive the following required documents:

- Terms and Conditions
- Proof of Payment
- Request for transfer of records
- One photo per student for the identification card and the student's file
- Birth certificate (it does not need to be a certified copy)
- Calendar of vaccination records (original copy) or exemption form
- Health certificate (physical examination in the last 12 months)

Documents must be completed, signed and sent by mail to:

info@matihomeschool.com

Upon receiving the documents we will send you a Registration Form, you must fill out all the fields, once received, in approximately 3 business days we will send you the corresponding accesses.

Mati Talent Institute Private School requires parents:

1. Read the Handbook for Parents and Students completely during the enrollment process.
2. Sign the Parent - Student Agreement.
3. Provide a minimum of 180 school days within a calendar year.

4. monitor the daily hours of study suggested according to the degree that course:

Kindergarten: 1-2 hours
1st to 3rd grade: 2-3 hours
4th 12th: 3 hours

5. STUDENT MATI ONLINE: Record the Assistance, progress and work samples through the curriculum platform. Extracurricular activities such as physical education, community service, learning, and courses taken through an approved source other than MATI Online must be reported at a frequency not less than at the end of each quarter.
6. STUDENTS OF PRINTED MATERIALS: Present an attendance report, a progress report, work samples and an accurate extracurricular report with a frequency not less than the end of each quarter for the review, comments and assignment of teacher qualifications to report cards and transcripts.
7. Provide supervision (if necessary) during school activities. We insist that children under 8 must always be supervised.
8. Accept the standardized evaluation once a year (usually during the spring months). This test is carried out online and is monitored by MATI staff. Details of the evaluation procedures will be provided in the weeks prior to the test dates.
9. Pay the registration and the corresponding tuition in a timely manner.
10. Keep in mind our code of behavior by students to take care of our community and maintain the reputation of our Mati Talent Institute Private School.

NOTE: If transcripts or performance test results are not available for previous school cycles, a diagnostic evaluation may be requested to know your child's current level before the enrollment process can be completed. The diagnostic evaluation can be given to your child under your supervision with the review of MATI staff.

NOTE: Parents must assume full responsibility for compliance with the requirements.

We strongly recommend that parents be involved in the selection of the best study enrollment and delivery method that best suits the needs of each of their children. For high school students, this determination includes a decision on the type of diploma they wish to receive at the end of their studies: Honors College Preparatory, College Preparatory, Standard, Career / Vocational Diploma.

To help with this customization for each student, Mati Talent Institute Private School offers a variety of enrollment options:

All Florida students can enroll MATI in the ENROLLMENT FLORIDA enrollment for record keeping,

Mati Talent Institute Private School offers different programs and enrollments for You can choose the one that best suits your family's needs. All grades have the same price, the price varies depending on the tuition and the programs they choose. When paying the inscription, this includes the incorporation to our private school and our programs, as well as the diverse services that we offer in each one throughout the school year.

ALL PRICES ARE EXPRESSED IN US DOLLARS AND PAYMENTS MUST BE MADE AT THE BEGINNING OF EACH SCHOOL CYCLE.

Essentially, students who learn at home can comply with Florida compulsory attendance law in one of three ways.

1) Establish a home education program (1002.41).

If you choose this option, Mati Talent Institute offers you access to your high academic curriculum through the After School Istation, After School Math and After School Our World tuition.

2) Enroll in a private school that offers an off-campus option (1002.01).

This is the "Private school option." Such schools are commonly referred to as "umbrella schools," "non-traditional private schools," or "600." The term "600" refers to the statutes of the Florida Corporation, each a different type of corporation. Mati Talent Institute Private School, is a private school registered in the Florida Department of Education.

3) Establish a private tutoring program. (1002.43)

While all of the above options provide compliance with Florida compulsory attendance laws, each has different implications. Most parents choose option 1 or 2. Most differences involve keeping records and methods, but the main distinction is whether you want to be accountable to the state or to a private entity. If you choose this option, Mati Talent Institute offers you access to your high academic curriculum through the After School Istation, After School Math and After School Our World tuition.

HIGH SCHOOL

MATI Online Honors (Apex) is an HONORS educational program, fully online for grades 9-12. With this highly rigorous program that can include AP courses, students are assigned certified teachers for four courses. More teachers can be purchased as needed. This high school program will prepare your student to meet the demanding entry requirements of the best colleges and universities.

PAYMENTS ARE NOT REFUNDABLE

PAYMENTS ARE NOT REFUNDABLE

At Mati we are aware that each family has its own needs, that is why we offer the option of acquiring our programs individually or through the different tuition fees.

If you wish to pay through the BANK OF AMERICA, send an email to info@matihomeschool.com. We will contact you and provide you with the bank account details.

Enrollment process

To enroll in our preschool, elementary or secondary school, follow these steps:

Read the information on the Terms and Conditions:

<http://www.matitalent institute.org/terms-conditions/>

Print, sign and scan the Terms and Conditions

- 1) Choose your registration <http://www.matihomeschool.com/our-programs/>
- 2) Make your payment, you can pay with any credit or debit card VISA, MASTERCARD or AMEX, by PAYPAL, or BANK TRANSFER TO BANK OF AMERICA
- 3) Send us an email to info@matihomeschool.com attaching the following documents:
 - a) A copy of a birth certificate for each enrolled child, necessary for those who enter only preschool or those who have never enrolled in a public or private school before.

More information can be obtained through: The Florida Department of Health - My-Florida.com - Birth Certificates or National Center for Health Statistics - Where to Write for Vital Records.

b) Health exam of admission to school. State law to enter school requires a health examination by a legally qualified professional. Each child enrolled in Mati is required to complete this documentation no later than one year prior to enrollment.

For more information, visit the Florida Department of Health: school health website. If for any reason (religious beliefs, convictions or others) you cannot provide the school entrance health exam, complete this Certificate of exemption from the school entrance medical exam.

c) Updated vaccine record. Form DH 680, Florida Immunization Certification, must be used to document the receipt of vaccinations required to enter and attend Florida schools, daycare centers and family daycare centers.

d) Recent photograph

4) You will receive a confirmation email with the registration link and the access information in a period not exceeding 48 hours after receiving the documentation required for registration.

If you have sent a letter of intent to the county, establishing your Home Education Program, and wish to change to the private school option, you **MUST** send a letter of termination to the county within 30 days of enrolling in a private school . It should say something like: "This is to notify you that the Home Education Program for Student X has ended. You are now enrolled in a private school. "This letter should be addressed to the Superintendent or the person on the school board to whom you sent your letter of intent. Here is a notice of termination that you can use if you wish. It is extremely important that you do If you simply stop submitting your annual report, the truancy process begins and a truancy officer may visit you at home to investigate your child's absence. If you have any questions, feel free to **CONTACT US**

Grading System

For Preschool, the following Grading system will be used:

E = Excellent
S = Satisfactory
M = Mastered
I = Improving
N = Needs Improvement

1st through 12th grade are required to use the following Grading System:

Grado de Letra	Grado Numérico	GPA
A+	98-100	4
A	94-97	4
A-	90-93	4
B+	88-89	3
B	84-87	3
B-	80-83	3
C+	78-79	2
C	74-77	2

C-	70-73	2
D+	68-69	1
D	64-67	1
D-	60-63	1

Basic high school courses with grades below 70% must be repeated. The lower grade will appear in the transcript, but will not be calculated in GPA.

The transferred core courses must have a grade equal to or greater than 70% to receive a credit. Basic courses with a grade below 70% must be repeated. High school grade levels are determined by the amount of credits earned:

- Freshmen (9th) 1-6 credits
- Sophomores (10th) 7-12 credits
- Juniors (11th) 13-18 credits
- Seniors (12th) 19-24 credits

Curriculum Alignment

The curriculum offered by Mati Talent Institute Private School is aligned to the common state standards. We have selected the best curricula so that together with the advice, accompaniment and instruction of certified teachers the student achieves academic excellence.

Istation offers research-based instruction that aligns with state-specific standards and Common Core State Standards (CCSS). Correlations with individual state standards and CCSS are available for Istation's math, reading and Spanish programs.

<https://www.istation.com/Product/Correlations>

The Math Tutor of MATH WHIZZ and the Teacher Resource are used to deliver differentiated lessons and raise standards in mathematics.

Students from the United States



The Math-Whizz Curriculum is aligned with the Common Core State Standards Initiative (CCSS). The Virtual Tutor teaches and evaluates the mastery of basic skills and concepts for more than 1200 learning objectives, equivalent to 74% of all learning

objectives required by the CCSS. The resources for teachers also contain more than 1200 online lessons for CCSS students.

Students from the United Kingdom



The Math-Whizz Curriculum is aligned with each learning objective of the National Curriculum from the Reception until Year 6 and 96% of the learning objectives until Year 8. Similarly, our Resource Teachers contain more than 1200 activities and high quality worksheets covering the National Curriculum, the Scottish Curriculum and the International Baccalaureate.

Students from Mexico



The Math Whizz Curriculum is aligned with the Curriculum Standards in Mathematics established by the Ministry of Public Education.

Gifted and Advanced Students

We encourage advanced students to consider expanding their educational trajectory with double enrollment at their local university, taking AP courses, adding higher mathematics classes, seeking an internship opportunity or adding more Arts, Foreign Language, Science, Literature , Creative Writing and Social Elective. Studies. At appropriate age levels, learning can be considered as a way of introducing new interests and skills in their educational experiences. Field trips, volunteering in the community enrich a student's life in ways that continue after graduation.

Early High School Credits

One way of motivation for advanced 7th and 8th grade students is to start earning credits to graduate from high school courses. Courses must be designated as a high school level by the curriculum or program used. Acceptable courses are listed in the Graduation Requirements part of this Manual.

Dual Enrollment and University Double Credits

enrollment provides high school students (designed for grades 10 through 12) the opportunity to attend classes on a university campus and earn credits that will apply to

their high school and college transcripts. Students who wish to take advantage of the double enrollment provisions must be mature enough to function in the university environment, as verified by their parents and school officials. To be fully qualified for the Dual Enrollment program, the student must meet the requirements of the local university and obtain a high enough score on the University Placement Exam to exempt them from any "college preparation" course.

Courses taken through double enrollment are counted in the student's high school academic record as graduation credits and also as college credit hours for his associate's degree for college. The number of high school credits may vary by course, but almost all available courses count in both places.

Diplomas and Acknowledgments

Honors College Preparatory Diploma

The Diploma is designed for those students who possess outstanding academic skills in most areas. The student who obtains this diploma will be ready to attend high-ranking colleges and universities.

1. Requires 28 credits, 8 of which must be Honors, Dual Enrollment or Advanced Placement.
2. Requires a grade point average of 3.5 or more
3. Requires a score of 1290 on SAT or 29 on ACT

NOTE: Florida students who wish to qualify for the Florida Bright Futures Scholarship must meet specific requirements.

HONORS COLLEGE PREPARATORY DIPLOMA

MATHEMATICS	4 CREDITS
<i>Algebra 1</i>	<i>1 credit</i>
<i>Geometry</i>	<i>1 credit</i>
<i>Algebra 2</i>	<i>1 credit</i>
<i>Higher Mathematics (Pre Calculus, Trigonometry)</i>	<i>1 credit</i>
ENGLISH	4 CREDITS
<i>English 1</i>	<i>1 credit</i>
<i>English 2</i>	<i>1 credit</i>
<i>English 3</i>	<i>1 credit</i>
<i>English 4</i>	<i>1 credit</i>
SOCIAL STUDIES	4 CREDITS
<i>World Geography</i>	<i>1 credit</i>
<i>World History</i>	<i>1 credit</i>
<i>American History</i>	<i>1 credit</i>
<i>Civics and Economics of the United States of America</i>	<i>1 credit</i>
SCIENCE	4 CREDITS
<i>Biology</i>	<i>1 credit</i>
<i>Physics</i>	<i>1 credit</i>
<i>Chemistry</i>	<i>1 credit</i>
<i>Physics or other higher science</i>	<i>1 credit</i>
Foreign Language (3 years recommended)	2 CREDITS
OTHER REQUIREMENTS	10 CREDITS
<i>Physical Education</i>	<i>1 credit</i>
<i>Health and Life Management</i>	<i>0.5 credit</i>
<i>Performing Arts / Practices</i>	<i>1 credit</i>
<i>Financial Literacy</i>	<i>0.5 credit</i>
<i>Optional</i>	<i>7 credits</i>

College Preparatory Diploma

The Diploma is designed for for students who perform above the average. This diploma is recommended for the student who wants a college education in preparation for a professional career. It is accepted in most colleges and universities.

1. Requires 26 credits, 6 of which must be Honors, Dual Enrollment or Advanced Placement.
2. Requires an average of not less than 3.0
3. Requires a score of 1170 on SAT or 26 on the ACT.

NOTE: Students who wish to qualify for the Florida Bright Futures Scholarship must meet specific requirements.

COLLEGE PREPARATORY DIPLOMA

MATHEMATICS	4 credits
<i>Algebra 1</i>	<i>1 credit</i>
<i>Geometry</i>	<i>1 credit</i>
<i>Algebra 2</i>	<i>1 credit</i>
<i>Higher Mathematics (Pre Calculation, Trig)</i>	<i>1credit</i>
ENGLISH	4 credits
<i>English 1</i>	<i>1 credit</i>
<i>English 2</i>	<i>1 credit</i>
<i>English 3</i>	<i>1 credit</i>
<i>English 4</i>	<i>1 credit</i>
SOCIAL STUDIES	3 CREDITS
<i>World History</i>	<i>1 credit</i>
<i>American History</i>	<i>1 credit</i>
<i>Civics and Economics of the United States of America</i>	<i>1 credit</i>
SCIENCE	3 CREDITS
<i>Biology</i>	<i>1 credit</i>
<i>Physics</i>	<i>1 credit</i>
<i>Chemistry or other higher science</i>	<i>1 credit</i>
FOREIGN LANGUAGE	2 CREDITS
OTHER REQUIREMENTS	10 CREDITS
<i>Physical Education</i>	<i>1 credit</i>
<i>Health and Life Management</i>	<i>0.5 credit</i>
<i>Performing Arts / Practices</i>	<i>1 credit</i>
<i>Financial Literacy</i>	<i>0.5 credits</i>
<i>Electives</i>	<i>7 credits</i>

Standard Diploma

The Standard Diploma is aligned with the requirements of the Florida Department of Education for graduation. This diploma is accepted in most colleges and universities. The world language is not necessary for this program, although it is strongly recommended if the student plans to attend college. Students who are not sure about university or professional plans may prefer to obtain this Standard Diploma.

1. Requires 24 credits to earn this diploma
2. Requires no less than 2.0 GPA
3. Take the SAT or ACT or send an exception letter

NOTE: Students wishing to qualify for the Florida Bright Futures Scholarship must meet specific requirements.

STANDARD DIPLOMA

MATHEMATICS	4 CREDITS
<i>Algebra 1</i>	<i>1 credit</i>
<i>Geometry</i>	<i>1 credit</i>
<i>Mathematics of free choice</i>	<i>1 credit</i>
<i>Mathematics of free choice</i>	<i>1 credit</i>
ENGLISH	4 CREDITS
<i>English 1</i>	<i>1 credit</i>
<i>English 2</i>	<i>1 credit</i>
<i>English 3</i>	<i>1 credit</i>
<i>English 4</i>	<i>1 credit</i>
SOCIAL STUDIES	3 CREDITS
<i>World History</i>	<i>1 credit</i>
<i>American History</i>	<i>1 credit</i>
<i>Civics and Economics of the United States of America</i>	<i>1 credit</i>
SCIENCE (2 credits must have laboratory component)	3 CREDITS
<i>Biology</i>	<i>1 credit</i>
<i>Physical</i>	<i>1 credit</i>
<i>Science free choice</i>	<i>1 credit</i>
OTHER REQUIREMENTS	10 CREDITS
<i>Physical Education</i>	<i>1 credit</i>
<i>Health and Life Management</i>	<i>0.5 credit</i>
<i>Performing Arts /Practices</i>	<i>1 credit</i>
<i>Financial Literacy</i>	<i>0.5 credits</i>
<i>Electives</i>	<i>7 credits</i>

Vocational Diploma

The Vocational Diploma is designed for the student who seeks to pursue a career choice that requires preparation but not necessarily a university degree. These students generally show strong creative skills, enjoy working with their hands, find achievements and rewards in working on a job from start to finish. Students will learn specific job skills, customer relationships, business practices and more by participating in a study and training program.

1. It requires 20 credits to obtain this diploma. It
2. requires 6 credits (600 hours) of work study or learning training.

VOCATIONAL DIPLOMA

MATHEMATICS	3 CREDITS
<i>4 years of progressive mathematics to collect 3 credits.</i>	<i>1 credit per course</i>
ENGLISH	3 CREDITS
<i>4 years of progressive English to collect 3 credits.</i>	<i>1 credit per course</i>
SOCIAL STUDIES	3 CREDITS
<i>American History</i>	<i>1 credit</i>
<i>Ethics and Economics of the United States of America</i>	<i>1 credit</i>
<i>World History</i>	<i>1 credit</i>
SCIENCES	2 CREDITS
<i>Biology</i>	<i>1 credit</i>
<i>Science of free choice</i>	<i>1 credit</i>
OTHER REQUIREMENTS	9 CREDITS
<i>Optional</i>	<i>3 credits</i>
<i>100 hours of Work Study / Apprenticeship</i>	<i>6 credits</i>

Recognition of Achievement

Recognition of Achievement is designed for the student who has a diagnosis of learning difficulties. Students in this program will be educated through the Special Education curriculum or by the selected curriculum after consulting with MATI staff and those who know them best, their parents.

RECOGNITION OF ACHIEVEMENT

MATHEMATICS	3 CREDITS
<i>3 courses of progressive mathematics to collect 3 credits.</i>	<i>1 credit per course</i>
ENGLISH	3 CREDITS
<i>3 progressive English courses to collect 3 credits.</i>	<i>1 credit per course</i>
SOCIAL STUDIES	3 CREDITS
<i>3 cursos de Ciencias Sociales hasta reunir 3 créditos.</i>	<i>1 credit per course</i>
SCIENCE	3 CREDITS
<i>3 cursos de Ciencias Naturales hasta reunir 3 créditos.</i>	<i>1 credit per course</i>
ELECTIVES	4 CREDITS
<i>2 cursos de materias optativas hasta reunir 4 créditos.</i>	<i>1 credit per course</i>

Academic requirements

- Students are required to earn a grade of 70% or higher to receive a passing grade and credit in each course.
- Students transferring to MATI during high school must repeat any COURSE in which a grade lower than 70% was obtained.
- Senior graduates must have a minimum GPA of 2.0 unweighted.
- Seniors requesting enrollment after September 30th will be charged a late enrollment fee for seniors of \$ 250.

High School Planning

At the beginning of the eighth grade, students should begin to consider any of the 4 diplomas MATI offers and they wish to earn.

Academic Projection

During the coaching process, an advisor will prepare an Academic Projection showing all the credits a student has earned to date and the credits needed to complete the desired diploma choice (College-Prep, College-Prep, Standard or Career Honors, Professional). This projection can be completed in conjunction with the High School Personal Plan.

Secondary Transfer Students

High school students transferring from a public or private school and seeking credit for work completed must request that their transcripts be sent to Mati Talent Institute Private School to show successful completion of courses rated 70% or above .

Students entering Mati Talent Institute Private School from a home school program must have an MATI advisor review and convert each grade level into high school credits. Homeschool's credit acceptance fee for this conversion is \$300 per grade level.

A portfolio for each course that is reviewed and converted into credit must include:

1. A summary of the course, the title of the textbooks used, the name of the publisher and the table of contents of each subject.
2. Completed work test for each subject: daily work samples, questionnaires and chapter tests, as well as other completed work tests.
3. A description of any project, research or laboratory required by the course.

Recognition of Extracurricular Activities

At Mati Talent Institute Private School, we believe that students should be recognized for all activities. We record participation in choirs, dramatic performances, music lessons, languages, dance classes, sports activities, scouting activities, and other similar activities in the student's permanent file. We also grant credit for driving lessons that result in obtaining a Learner's Permit.

When end of period reports are submitted, they must include activities and events in the Extracurricular Activities Report. If the student is trying to earn elective or physical education credits, they must complete 80 hours for one-half credit and 160 hours for one credit. Credit will be awarded when hours are completed and a Verification Letter is sent.

Community Service and Voluntary Work

Students are encouraged to participate in Community Service or Voluntary Work. Some scholarship programs require community and volunteer work to qualify to receive funds. Florida's Bright Futures scholarship program requires 100 hours for the academic scholarship and 75 hours for the Medallion scholarship. A student who chooses this option can also earn credit by completing 100 hours of service and sending a Verification Letter.

Florida Virtual School and Bright Futures

****ONLY for Florida resident students:** For information on the Bright Futures Scholarship Program or how to take Florida Virtual School courses, please contact the school office.

Briefcase

During your student's high school career, Mati Talent Institute Private School will maintain a record of attendance, grades, extracurricular activities, and work samples. These items must be sent to the school office at the end of each period. We recommend that you keep copies of submitted items, but it is not required.

University and Professional Orientation Assistance

It is the desire of Mati Talent Institute Private School that each student achieve the highest level of preparation possible. To that end, we begin college and career planning from the eighth grade and continue to guide each student toward their diploma choice with regular counseling.

Test information

Standardized annual tests:

1. Students in grades 3-12 must take a standardized annual achievement test in the spring of each year. MATI uses ISIP (Istation) assessments.
2. Because MATI is a private distance learning school, the mandatory protocols of our internal policies require that these tests be administered under supervision to ensure the integrity of the results. MATI staff will supervise through computer monitoring while the student performs the tests at home.
3. Students who have IEPs or 504 accommodations may be evaluated under the recommendations of those plans.
4. Juniors and seniors who have begun college readiness by taking the SAT or ACT tests may be exempt from ISTATON testing if their test results show an increase in scores.
5. Tests will be administered in the spring of each year with other scheduled months as needed for the student's individual accommodation.

PSAT, SAT, ACT tests:

1. High school students intending to pursue a college education are encouraged to take the 10th grade PSAT as a practice for the 11th grade PSAT Merit Scholarship Award, as well as practice for the 11th and 12th SAT grade. These tests take place at local high schools and testing sites.
2. Students should consider registering for the ACT and SAT tests in 11th grade and continue the exams until they obtain the required scores.
3. If a high school student chooses not to take the ACT or SAT exams in preparation for college, parents must sign a statement acknowledging that they approve of the student's decision not to take the exams.
4. If a high school student does not take the PSAT, SAT, or ACT during any high school year, they must take the ISTATON.